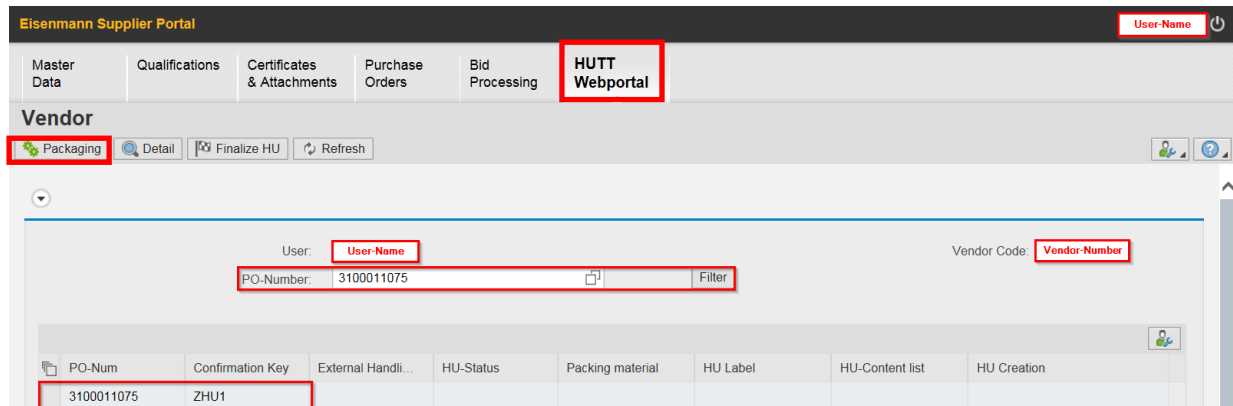



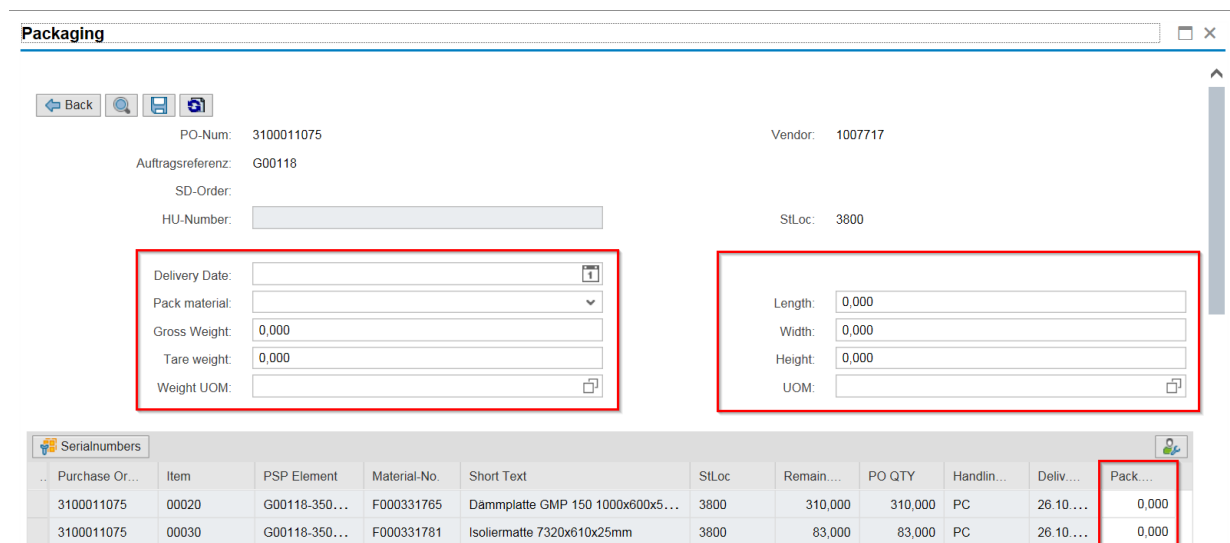
Quick guide for packing orders (ZHU1 and ZHU2)

1. Quick guide for packing specific order items

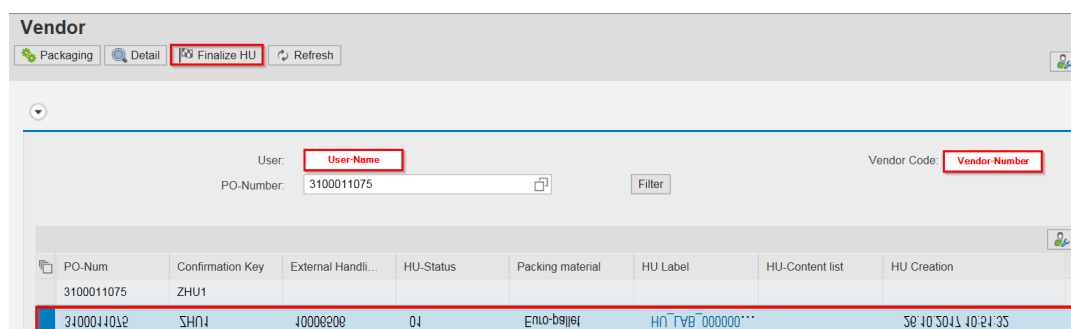
Step 1.1.) Selection according to relevant order in the HUTT web portal. Then mark the row with the order number and click on the “Packaging” button




Step 1.2.) Complete header data (preferably use the units “KG” and “MM”), and enter and save packaging quantity per order item 



Step 1.3.) Finalize HU data (HU status must be changed from 00 to 01), and wait for approval by Eisenmann back office (HU status must be changed from 01 to 02)



Quick guide for packing orders (ZHU1 and ZHU2)

Step 2.3.) Complete header data (preferably use the units “KG” and “MM”), and enter and save packaging quantity per order item 

Packaging

Purchasing document: 3100007208 Vendor number: 1001177

Handling unit:

Deliverydate:
 Pack material:

Length: 0,000
 Width: 0,000
 Height: 0,000
 Unit of Dimension:

Total weight: 0,000
TARE: 0,000
Unit of weight:

W...	Material...	Quantity (total)	Remaining Quantity	Base Uni...	Delivery Date	Width	Height	Length	Unit of Dimen...	BOM-It...	Curr...	Drawing Number	Packed quantity
1	Pipe	3,000	3,000	PC		0,000	0,000	0,000		0,00		617-2600-02-02-03	0,000
2	Air Fan	4,000	4,000	PC		0,000	0,000	0,000		1,000,00	EUR		0,000
3	Tank	5,000	5,000	PC		0,000	0,000	0,000		0,00			0,000
4	Screws	7,000	7,000	PC		0,000	0,000	0,000		0,00			0,000

*Excel-Upload:

Step 2.4.) Finalize HU data (HU status must be changed from 00 to 01), and wait for approval by Eisenmann back office (HU status must be changed from 01 to 02)

Vendor

Packaging Refresh

User: BUEHLERP Vendor Code: *

PO-Number: 3100007208

PO-Num	Confirmation Key	External Handling Uni...	HU-Status	Packing material	HU Label	HU-Content list	HU Creation
3100007208	ZHU2		01				
3100007208	ZHU2	10006490	01	Euro-pallet	HU_LAB_000000000000...		25.10.2017 15:44:13

Step 2.5.) Print HU lists of content and HU label and attach to the corresponding handling unit (HU)

PO-Num	Confirmation Key	External Handling Uni...	HU-Status	Packing material	HU Label	HU-Content list	HU Creation
3100007208	ZHU2						
3100007208	ZHU2	10006490	02	Euro-pallet	HU_LAB_000000000000...	HU_CON_000000000000...	25.10.2017 15:44:13

➔ For detailed information, please refer to the supplier manual provided.