

EISENMANN Supplier Portal

Privacy Policy

We, the **EISENMANN SE**, Tübinger Str. 81, 71032 Böblingen, are operator of the EISENMANN supplier portal. As such we shall collect, process and use personal data in accordance with German privacy legislation, in particular with the Telemedia Act and the Federal Data Protection Act. Thus, with this data-protection statement, we would like to inform you about the method, scope and purpose of processing your personal data. Therefore, we would like to ask you to read the following statement carefully.

1. Which personal data is collected from you and how we proceed

Personal data is any information relating to an identified or identifiable natural person. This is why for example names, email addresses, phone numbers and residential addresses are generally part of the personal data.

If you, as an administrator, register a company at the EISENMANN supplier portal, we shall collect the following data from you during the course of the registration process:

- Your full name
- Name and address of your company
- Your email address
- A password chosen by you
- Further information, if you chose to provide further details

After a successful registration each administrator is offered the opportunity to apply for additional accesses to grant to other individuals. If you are one of these individuals, the administrator has provided the following data about you:

- Your full name
- Your email address

In order to use the portal, you must always set up your own account, even if you are not an administrator. For this purpose, we shall collect the following data in addition to the data already mentioned above:

- A password chosen by you
- Further information, if you chose to provide further details

Otherwise, we shall collect the data that your company and other companies provide to us while using the platform.

With regard to the use of cookies and comparable technologies, please refer to section 3 of this statement.

2. The purpose of collecting, processing and using your personal data

We shall collect, process and use your personal data for the conclusion of our agreement regarding the use of the EISENMANN supplier portal with the company on whose behalf you operate on the portal. This includes that we - as operator of the portal - shall contact you per email to inform you, if a different user has left new information for your company on the portal. You can control the incoming messages in the settings of the portal so that you only receive notification in case of tangible inquiries or orders for your company.

If we, in our function as the operator of the EISENMANN supplier portal, disclose your personal data towards a third company that uses the portal, then we shall only act on behalf of the company for which you operate, and shall have concluded an adequate order data processing agreement according to § 11 of the Federal Data Protection Act with that company. The same shall apply, if we receive personal data on third parties from you. In this case the following shall apply:

2.1 Supplier

If your company is a supplier, then the data collected about your company shall not be accessible to any other supplier on the portal. The master data (i.e. information about the company as well as contact data and responsible contact partner) collected from the suppliers on the portal shall only be accessible to employees of the EISENMANN Group in Germany, the US, Mexico, Spain, France, Italy, South Africa, Great Britain, the Netherlands, China, Russia, Finland, Turkey, Poland, Hungary, Slovakia and Belgium from the Purchasing and Legal sector. Concerning data collected on the portal with regard to a specific business transaction of the supplier (e.g. a quotation), the supplier can decide to which company of the EN Group it is directed to. The transaction data can then be accessed by the relevant employees from the Purchasing or Legal division of the company, as well as employees of other companies of the EN Group, if required, and if they are superior or act in an advisory capacity with regard to procurement contracts.

The employees of the EN Group shall have access or insight to the data in order to obtain information relevant to potential procurement contracts with your company, and to prepare, process and conclude such contracts.

2.2 EISENMANN

If your company is part of the EISENMANN group mentioned in section 1, the data regarding your company that is collected on the portal shall be accessible to those suppliers only, with whom your company exchanges information via the portal. Furthermore, it shall be accessible to employees of the Purchasing and/or Legal division of other EISENMANN companies, if they are superior or act in an advisory capacity with regard to procurement contracts.

Otherwise, we shall not disclose any personal data of yours to third parties, unless with your prior approval or due to statutory obligations, and/or judicial or official order. This may include the provision of information to carry out prosecution proceedings, to prevent crimes and to enforce intellectual property rights.

3. **Cookies and log files**

3.1 Cookies

We use cookies, if it is required for technical reasons. Cookies are small text files that are locally stored on the hard drive of your computer, and during subsequent access to the website are retransmitted to the webserver. We use cookies for the duration of your usage for reasons of authentication, i.e. recognition of your computer. These so-called session cookies are deleted upon completion of the respective usage. The cookies created by us do not collect any personal data, nor do they correlate with your personal data.

Of course you shall always have the option to set your internet browser to decline the cookies. To do so, you can find the relevant information on how to proceed via the help function of your internet browser. However, we would like to point out that in this case the functions on the EISENMANN supplier portal only are available to a limited extent.

3.2 Log files

During the use of the portal, information on your IP address, directing URL, date/time, browser version and operating system used are stored and processed - for technical reasons. The information is stored on our server log files for four weeks. We shall use this information for technical security purposes, in particular in order to prevent attacks upon our webserver, as well as to establish non-personal statistics relating to the access to the portal. We shall never combine the data from the log files with data from any other sources. In so far as we substantiate solid indications of a wrongful use of the portal, we shall reserve the right to subsequently review the log files.

4. Data security

All data you transfer to us shall be stored on servers within the European Union and the European Economic Area, whereby, according to section 2.1 access might be obtained by countries outside the European Union or European Economic Area that are mentioned herein. In order to protect your data from manipulation, loss, destruction, modification or unauthorized access, we implement technical and organizational measures that we continuously adjust according to the technical progress. These measures include the use of firewalls and anti-virus programs as well as manual safety precautions. In particular, the exchange of your data via EISENMANN is carried out encrypted on the supplier portal. We do this with the help of the most updated encryption methods. However, please note that absolute safety can never be guaranteed during a data transfer over the internet.

5. Modifications to this privacy policy

We shall reserve the right to modify this privacy policy statement at any time, with effect for the future. The current version is available on the EISENMANN supplier portal under www.eisenmann.com . Please refer to this information on a regular basis and find out about the current privacy policy.

6. Your rights and contacts

Please feel free to inquire at any time, whether and which data of yours is currently stored with us. Furthermore you are welcome to send us further details, as well as blocking, deletion and correction requests regarding your personal data by email (to info@eisenmann.com) or by regular mail to EISENMANN SE, Tübinger Str. 81, 71032 Böblingen . However, for personalized services you can also review certain personal data via your account at any time, and update or delete it within the limits of functionality of the portal.

The consent that has been granted regarding the collection, processing and/or use of your personal data can be revoked either partially or completely at any time with effect for the future. To do so, please refer to the email and/or mailing addresses mentioned above.

Status: December 2016